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Santa Ana College • Santiago Canyon College

PLANNING AND ORGANIZATIONAL EFFECTIVENESS COMMITTEE

POE is the district-level planning and accreditation oversight and coordinating committee that makes recommendations to District

Minutes

Wednesday, May 26, 2021 3:30pm-4:30pm via Zoom

Present: Yuri Betancourt • Dr. Vaniethia Hubbard • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Nga Pham • Samantha Pierce • Kristen Robinson • Sarah Santoyo • Roy Shahbazian • Mark Smith • Martin Stringer • Michael Taylor • Aaron Voelcker • **Guest:** Janice Love

Mr. Shahbazian called the zoom meeting to order at 3:34pm.

I. WELCOME

Mr. Shahbazian provided welcoming remarks.

II. *APPROVAL OF MINUTES – Action

a. April 28, 2021 meeting

It was moved by Dr. Kennedy; seconded by Dr. Lamb to approve the April 28, 2021 minutes. With no corrections, none opposed, no abstentions, the motion passed.

III. DISTRICT COUNCIL UPDATE – Information

a. May 3, 2021

Ms. Pham reported that she presented the updates to the Planning Design Manual; primarily an update to the Resource Allocation section to reflect how the process currently operates and governance committees' roles and membership

Mr. Shahbazian requested item VI be moved after item III. See Item VI.

IV. PLANNING AT THE COLLEGES - Information

a. Santiago Canyon College

i. Planning Update on Accreditation

Mr. Voelcker reported on wrapping up the Institutional Report; 2nd reading at Academic Senate next week, then to college council, BIEC in June; and then BOT in July; early August will go to Commission.

ii. Enrollment Update

Mr. Stringer reported on current credit enrollment data; gave positive remarks on noncredit being over their target; provided current statistics for summer and fall classes on schedule and F2F offerings. Current data for summer has 192 classes on schedule with 18 being F2F; Fall has 756 classes on schedule, 277 being F2F.

Dr. Kennedy reported on positive enrollment for noncredit.

b. Santa Ana College

i. Planning Update on Accreditation

Dr. Lamb reported on timelines similar to SCC, finalizing report; finishing up work, Senates have looked at document and provided feedback.

POE COMMITTEE MEMBERS:

Yuri Betancourt • Dr. Vaniethia Hubbard • Dr. Jeffrey Lamb • Dr. James Kennedy • Cristina Morones • Enrique Perez • Samantha Pierce • Nga Pham • Syed Rizvi • Kristen Robinson • Craig Rutan • Sarah Santoyo • Roy Shahbazian • Mark Smith • Martin Stringer • Michael Taylor • Aaron Voelcker

ii. Enrollment Update

Dr. Lamb reported on current enrollment data and in comparison to last year, summer not heavily F2F, Fall has 30% of courses F2F about 2,000 sections which include hybrid.

Vaccination survey report leads to increase of F2F sections offered; shifting modalities based on student need; schedule being actively updated.

V. RESULTS OF THE DISTRICT SERVICES SATISFACTION SURVEY – Information

Ms. Pham provided brief report on survey, relates to program review. 374 respondents with good representation from the various sites and employment groups: classified, faculty, management, and FT/PT staff.

Ms. Pham will provide survey to committee hopefully by Friday, May 28.

VI. RESULTS OF STUDENT SURVEYS RE: VACCINATIONS - Information

Mr. Shahbazian requested item VI be moved after item III.

Ms. Pham reported that SAC and SCC conducted this survey to understand students' feelings on the virus as it relates to classroom instruction. Results were shared with committee members via separate email as additional handouts.

Ms. Love reported on results for SAC's vaccination survey.

Mr. Voelcker reported on results for SCC's vaccination survey.

Board Policy on vaccinations applies to FDA approval, not emergency approval; clarity in communication with this detail could have been handled better.

Mr. Smith left the meeting at this time to attend Board Policy Committee meeting.

Discussion ensued on survey results.

Mr. Shahbazian left the meeting at this time to attend Board Policy Committee meeting.

VII. BOARD INSTITUTIONAL EFFECTIVENESS COMMITTEE (BIEC) – Information

a. Follow-up from May – Vision for Success

b. Agenda Item for June – Accreditation

Ms. Pham reported on the May 13 meeting; focus was Vision for Success. June 17 is next scheduled meeting; focus will be on accreditation.

VIII. *GRANT DEVELOPMENT SCHEDULE – Information

Ms. Santoyo provided brief update as outlined in agenda.

IX. GUIDED PATHWAYS - Information

a. Santa Ana College

b. *Santiago Canyon College

No update provide other than item as provided in agenda. Update will be provided at 4:30pm Districtwide Guided Pathways Subcommittee meeting.

X. OTHER

Ms. Pierce provided report via chat: last senate meeting was Friday, had end of the year virtual celebration, had stress less week in preparation for next week's finals; reported this is her last meeting as she is graduating SAC. Committee members provided congratulatory remarks and notes of appreciation for her participation and input to committee.

Next meeting is scheduled for Wednesday, June 23, 2021.

Ms. Pham called the meeting adjourned at 4:30pm.

**attachment provided*

Approved: June 23, 2021